

Government of India  
Directorate General of Works  
Central Public Works Department

18 FEB 1992

No.DGW/CON/40

New Delhi, the

1.1992.

OFFICE ORDER

Attention is invited to Circular No.CE/CON/529 dated 17.3.72 regarding the rates to be paid for the extra and substituted items in R.A. bills wherein a delay in the sanctioning of the final rates is anticipated. The "provisional rates" to be paid to the Contractor have been mentioned as 75% of the rate recommended to the competent authority, if the rate is based on schedule of rates and 50% of the rate recommended, if it is based on market rates.

It has now come to the notice, that such restrictions on payment, in quite a few cases cause uncalled for blockage of contractor's finances which ultimately affects adversely the speed of execution of the works. The restriction is also not in the spirit of the contract. It tantamounts to our not carrying out our obligations of paying promptly for work done.

It has, therefore, been decided to withdraw the unreasonable restrictions contained in the above Circular subject to the following :-

1. The proposals for fixation of rates for extra and substituted items must be initiated within one week of coming to know of the cropping up of such items & with the quantities thereof as can be reasonably assessed at that time. If the rates are not so initiated the subdivisional officer will be held personally responsible. The E.E. should ensure, before passing the R.A. bill containing such items, that the requisite proposals are already initiated. If the E.E. fails to ensure that the proposals are sent within the 2 week's period specified above he will be held personally responsible. For this purpose he may revise his own information system.

The processing of proposals and their approval should also be expeditious & these should not take more than one week in respect of cases in EE's powers, 2 months in cases in SE's powers & 3 months in respect of those in C.E's powers.

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2. Provisions mentioned in CE/CON/233 dated 20.2.1960 and CE/CON/263 dated 5th May '61 (relevant extracts enclosed) should be strictly followed.

3. However, where any delay in the sanctioning of extra and substituted items is anticipated, the "provisional rates" to be paid in the running account bills will be at the discretion of the Ex. Engineer incharge who should at the same time, protect the interest of the Government and ensure that overpayments do not take place.

4. In R.A. bills only "provisional rates" should be shown & no reference should be made to recommended rates.

5. The rates should be worked out strictly in the order of priority laid down in clause 12.

6. The E.E. while allowing provisional rates has to ensure :

/intended to  
be paid

- a) that the rate in the R.A. bill has proper corelationship with the extent of work done vis-a-vis its full scope/specification viz. if part of the item is not executed corresponding amount has to be held back for its completion.
- b) the amount to be held back should also depend upon the level of confidence of the E.E. in the rate proposed by him.

To (Issued under File No.  
4/1/92-CWBd)

( W.D.Dahdage ) 31/92  
Director General (Works).

1. All CEs/SEs/EEs in CPWD (including Hort. Directorate, Delhi Admn. & A.P.O.).
2. F.O. to DDG(Bu), Deptt. of Telecom., 6th floor, Sanchar Bhavan, New Delhi.
3. EE(Civil), Construction Wing, AIR, Samachar Bv, N.Delhi
4. SE-in-Charge, AIIMS, Ansari Nagar, New Delhi.
5. Engineer Member, DDA, Vikas Minar, New Delhi.
6. Director of Audit, CW & M, New Delhi.
7. Municipal Engineer, MCD, Town Hall, New Delhi.
8. Chief Technical Examiner, CVC, N.Delhi (3 copies).
9. Chief Engineer, M/o Development, PWD, Bhutan.
10. Arbitration Cell, M/o Urban Development, New Delhi.
11. Director of Accounts, Works Audit Section, Dte. of Accounts, Panaji, Goa.
12. C.E.(Irrigation & Flood), D.A, ISBT Bldg., Delhi.

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Central Public Works Department  
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No. CE/CON/233

15(9)/57-CWBD

Dated, New Delhi, the 20th February, 1960

MEMORANDUM

Sub:- EXPEDITIOUS DISPOSAL OF CASES RELATING TO EXTRA ITEMS ETC. AND AVOIDANCE OF DELAY IN THE SANCTION OF RATES OF SUCH ITEMS.  
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In order to cut short delays in sanctioning of rates for extra items etc., instructions were issued vide this office Memo. No. CE/CON/155, dated 12.10.57 that no detailed scrutiny need be made in the office of Superintending Engrs about rates of such items in respect of cases which are within the competence of Additional Chief Engineers. The Superintending Engineers in such cases were only required to see whether items recommended by the Executive Engineer were generally in order and in accordance with the terms of the agreement.

It is clarified for the guidance of Superintending Engineers that detailed scrutiny means checking the analysis of rates etc. and does not absolve them of their responsibility for examining the admissibility of an item of work with reference to the terms of the contract. They are also required to ensure that proposals forwarded to Additional Chief Engineers are complete with all necessary material for a proper check by Superintending Surveyors of Works.

Sd/- N.G. Dewan  
Chief Engineer

Central Public Works Department  
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No. CE/CON/263

Dated, New Delhi, the 5th May, 1961

Sub:- EXPEDITIOUS DISPOSAL OF CASES RELATING TO EXTRA ITEMS ETC. AND AVOIDANCE OF DELAY IN THE SANCTION OF RATES OF SUCH ITEMS.  
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In partial modification of this office Memo. No. CE/CON/233/15(9)/57-CWBD, dated 20.2.60, it has been decided that Superintending Engineers should exercise check on the analysis of rates of extra items also in the first instance before forwarding the statements to the Additional Chief Engineers.

Sd/- N.G. Dewan,  
Chief Engineer